

ATTENTION: EXHIBITORS
2010 ABC EARLY- BIRD FREIGHT DROP-OFF & SET UP FORM
AEX Convention Services & ABC Working Together

The Atlantic Builders Convention (ABC) has made special arrangements with AEX Convention Services for an **Early Freight Drop-Off** and **Set-Up** at the Atlantic City Convention Center. The additional days allowed will help expedite your set-up on Monday and Tuesday before the show.

First:

- ❖ Submit your CARPET ORDER FORM
http://www.abconvention.com/downloads/10ABC_carpet.pdf
by: **April 8 (deadline date)** to expedite the **Set-Up** process.

Which Category Do You Fall Under?

- ❖ Exhibitors who reserved **Four (4) booths or MORE**, will be permitted to:

DROP-OFF & SET-UP: Monday - April 12th
Hours: 1:00 pm - 5:00 pm

- ❖ Exhibitors who reserved **LESS than Four (4) booths** will **NOT** be permitted on the Convention floor for **set-up:**

DROP-OFF: Monday - April 12th
Hours: 1:00 pm – 5:00 pm
SET-UP: Tuesday - April 13th
Hours: 8:00 am – 5:00 pm

- ❖ Exhibitors intending to hand-carry freight to their booths will only be able to utilize this additional freight drop-off day if they utilize AEX Convention Services material handling services.
- ❖ Review the material handling information in order to verify if you qualify for the Personally Owned Vehicle (POV) rate by viewing the Expo Guidelines document here: <http://www.abconvention.com/downloads/10ExpoGuidelines.pdf>

Make Your Selection:

- ❖ Please complete this form and fax it to the ABC office (609) 587-0044

Deadline: April 2nd

NOTE: Booth counts will be verified

<input type="checkbox"/> Monday – (4 booths or MORE) Freight drop-off: 1:00 pm – 5:00 pm Monday Set-up: 1:00 pm – 5:00 pm	<input type="checkbox"/> Monday – (LESS than 4 booths) Freight drop-off Only: 1:00 pm – 5:00 pm Tuesday Set-up: 8:00 am – 5:00 pm
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Company Name (Print)

Booth #

Authorized Name (Print)

Authorized Signature